



October 7, 2022

Dear Agency/Department Coordinators:

Every year, the California Department of Food and Agriculture (CDFA) leads the State Employees Food Drive, raising food, funds and awareness regarding hunger issues in our state. For the last two years, as state employees have shifted to remote work, we expanded the food drive to serve all California communities. Last year, state employees donated over \$73,000, 3,336 pounds of food, 577 turkeys and 207.5 hours to food banks around the state! With your help, we would like to continue this effort to support food banks statewide. This year the State Employees Food Drive will take place November 7 – January 6, 2023.

Here are a few ways you can support your [local food banks](#):

- Monetary Donations
- Food Donations
- Volunteer Work
- Promote the Food Drive
 - Weekly Newsletters (sent from CDFA every Tuesday)
 - 30-Minute Webinars via Zoom
 - November 8, 2022 at 12 pm
 - December 6, 2022 at 1 pm

In order to make sure your agency or department participates in this year's food drive, please complete the [State Employee Food Drive Coordinator form](#) to identify the main point of contact.

Duties will include:

- Promoting the food drive to your staff, disseminating weekly updates & information, encouraging staff participation and reminding staff to submit food drive credit.
- A Coordinator Orientation will be hosted via Zoom on Monday, October 24 at 2 - 3 pm. Once we receive the coordinator form submission, we will send the meeting invitation and a copy of the Coordinator Manual. If the coordinator is unable to attend, a recording will be distributed.
- Deadline to submit coordinator form: **Friday, October 21, 2022.**

Rachel Finkes in CDFA's Office of Farm to Fork, will act on my behalf as statewide coordinator for Food Drive activities. You may contact her at cafooddrive@cdfa.ca.gov.

Let's continue to work together to alleviate hunger in our state!

Yours truly,

Karen Ross
Secretary

